

THE JAPAN SOCIETY

2015

ANNUAL GENERAL MEETING

TRUSTEE ELECTIONS

Notice of the 2015 Annual General Meeting
at the Embassy of Japan, London on Wednesday 24 June



THE JAPAN SOCIETY (THE "COMPANY")

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of the Company will be held on 24 June 2015 at 6.00pm at the Embassy of Japan, 101-104 Piccadilly, London W1J 7JT. The business of the meeting shall be to record thanks to Sponsors and Benefactors and to consider, and if thought fit, pass the following resolutions:

1. To receive and adopt the audited annual accounts of the Company for the financial year ended 31 December 2014 and the Trustees' Report.
2. To reappoint Richard Place Dobson as auditors and to authorise the Board to approve their remuneration as thought fit.
3. To re-elect David Warren as Chairman of the Japan Society.
4. To elect or re-appoint Ordinary Trustees of the Japan Society to fill certain vacancies arising.

BY ORDER OF THE BOARD



H C POTTER
Chief Executive

Dated: 5 June 2015

Registered office: 13/14 Cornwall Terrace, London NW1 4QP

NOTES

- 1 A summary of the annual accounts is enclosed with this notice. The full accounts may be seen on the Company's website or may be requested in hard copy from the registered office.
- 2 A list of candidates for election or re-appointment as Ordinary Trustees, together with biographical details of the candidates and David Warren, are also enclosed.
- 3 A member of the Company is entitled to appoint a proxy to exercise all or any of his rights to attend, speak and vote at the meeting. A form of proxy is enclosed with this notice. The proxy must be a member of the Company or, in the case of a corporate member, its authorised representative.
- 4 To be effective, the instrument appointing a proxy and any authority under which it is executed (or a certified copy of such authority) must be deposited at the registered office of the Company not less than 48 hours before the time for holding the meeting. Completion and return of the form of proxy will not preclude members from attending and voting in person at the meeting. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
- 5 To comply with security policy at the Embassy of Japan, members are asked to notify the Society in advance of their intention to attend the AGM. Please bring a copy of this Notice, together with some form of photographic ID with you.

Appendix

Election of Trustees

The Board of the Company consists of a Chairman, two Vice-Chairmen, up to four appointed Officers (Solicitor, Treasurer, Librarian and Editor), two ex officio Trustees (one additional Vice-Chairman, the deputy head of mission at the Japanese Embassy, and one Ordinary Trustee, a member of the Japanese Embassy) and up to fourteen Ordinary Trustees. The total number of Trustees should be not more than twenty. The number of Ordinary Trustees should be no fewer than four.

One-third of the Ordinary Trustees is required to retire by rotation each year. Those who have retired by rotation may stand for re-appointment but no one may serve for longer than six consecutive years as a member of the Board.

The Board has appointed a Nominations Committee currently comprising David Warren (Chairman), Hideki Asari (ex-officio Trustee) and Heidi Potter (Chief Executive). This committee reviews the skills that are required on the Board from time to time and the succession policy; and it makes recommendations to the Board on possible future appointments.

This year it is expected that, as a result of the requirement to retire by rotation and some resignations, there will be six vacancies for Ordinary Trustees which may be filled at the annual general meeting (the "**AGM**").

Seven individuals have indicated their willingness to stand for election to the Board as Ordinary Trustees, one of whom is **Graham Holman**, an Ordinary Trustee who will retire by rotation, but has indicated that he is willing to stand for re-appointment. He is an enthusiastic and valuable member of the Board, which warmly recommends his re-appointment. There are six other people standing for election to the Board as Ordinary Trustees and after due consideration, the Nominations Committee, together with the Board, recommend **Tom Burn, Janet Hunter, Jason James, Mami Mizutori** and **Eiji Wakiwaka** for appointment as Ordinary Trustees. Between them they share a varied experience and active involvement in developing links between Japanese and British communities which it is believed will be of great benefit to the Company. In addition, **Eddy Wertheim**, is also standing for election.

The election will be conducted at the AGM using a voting paper listing all the candidates.

The Board also proposes to re-elect **David Warren** as Chairman of the Japan Society.

Biographical details of David Warren and all seven Ordinary Trustee candidates are set out below in this Appendix.

We are always looking for new people to be involved with the Company in different capacities, including as committee members and as Trustees and are delighted that so many people are willing to volunteer their skills to the Society. We encourage members to let us know at any time during the year if they would like to be more involved. Suggestions of names of people to be considered for committees or for the Board should be made to any member of the nominations committee or indeed any member of the Board.

Members may vote, as normal, in person at the AGM on 24 June 2015 or by proxy. A proxy form is enclosed in this booklet for this purpose.

Biographical Details of the Candidates for Chairman and Ordinary Trustees 2015

DAVID WARREN

David Warren was British Ambassador to Japan from 2008 to 2012, after a career in the British Diplomatic Service that focused on East Asian affairs, in which he served three times in the British Embassy in Tokyo as well as two years as head of the China Hong Kong Department in the Foreign Office in London (1998-2000). He retired from the Diplomatic Service in January 2013.

In addition to being Chair of the Japan Society from 2012, he is an Associate Fellow of the Royal Institute of International Affairs (Chatham House), a Visiting Professor at Sheffield and De Montfort Universities, a member of the Advisory Board of Migration Matters Trust, a pro-legal migration campaigning group, and an adviser to various companies.

He is also a member of the Management Board of the Sainsbury Institute for the Study of Japanese Arts and Cultures, the Advisory Board of the London Symphony Orchestra, and the UK-Japan 21st Century Group. In August 2014, he became Chair of the Council of the University of Kent.

TOM BURN

Tom Burn is Deputy Head of Pacific Department in the Foreign and Commonwealth Office. Pacific Department manages the UK's relations with Japan, the Republic of Korea, the Democratic People's Republic of Korea, Mongolia, Australia, New Zealand and the Pacific Island states. His current role takes him far and wide, everywhere from the Southern Gobi Desert to the islands of the South Pacific.

Tom was born in Shropshire. He graduated from Durham University with a degree in Arabic with Middle Eastern and Islamic Studies in 1999, joining the Foreign Office the same year. His London career has been varied, with roles on the Middle East Peace Process, Afghanistan and EU foreign policy. His overseas postings have both been to Japan. His first started with two years Japanese language training, in London and Kamakura, followed by three years in Tokyo from 2002. This sparked a passion for Japan and Asia more broadly. His second was from 2010 to 2014, serving as Political and Media Counsellor in Tokyo, overseeing increasingly close cooperation with Japan on a foreign and security issues, and work to promote the UK in Japan.

Tom is married to Yumiko, originally from Nara. His interests include food and travel and his Japan-related passions range from manzai and theatre to ceramics and shochu.

GRAHAM HOLMAN

Graham Holman is a Director and the Company Secretary of Sumitomo Corporation Europe Ltd., with responsibility for the legal affairs of Sumitomo Corporation Europe Group in the Europe, Middle East, Africa & Russia CIS regions.

He qualified as a Solicitor in 1991 and went to Japan the same year, joining the law firm Yamagami & Yamagami (now Yodoyabashi & Yamagami LPC) and remaining with the firm for seven years. From 1993, he was also seconded to the Osaka Head Office of Nissho Iwai Corporation (now Sojitz Corporation) as Legal Counsel. He returned to the UK in 1998 to join Sumitomo Corporation Europe.

After returning to the UK, he joined the Committee of the newly established British Japanese Law Association, serving for over ten years. In February 2009 the Association received a Certificate of Commendation from the Ambassador of Japan in recognition of its contribution to deepening the understanding and friendship between Japan and the UK.

He maintains an interest in the Japanese language and was a prize winner at the 2010 'Sir Peter Parker Awards for Spoken Business Japanese' organised by JETRO and SOAS.

He is currently Chairman of the Japan Society's Membership Committee and a Council Member of the Royal Institute of International Affairs (Chatham House).

Sumitomo Corporation Europe is a member of the Platinum Circle of the Japan Society.

JANET HUNTER

Janet Hunter took her BSc at the University of Sheffield and her DPhil. at Oxford University. She has taught at the London School of Economics since 1984, and since 2003 has been Saji Professor of Economic History.

She has published widely on the development of the female labour market in Japan, the history of Anglo-Japanese economic relations and the development of communications. Her books include *The History of Anglo-Japanese Relations, 1600-2000, Vol. 4, Economic and Business Relations* (jointly edited with S. Sugiyama, Palgrave, 2002); *Women and the Labour Market in Industrialising Japan: the Textile Industry before the Pacific War* (Routledge, 2003); *The Historical Consumer: Consumption and Everyday Life in Japan since 1850* (jointly edited with Penelope Francks, Palgrave, 2012).

She is currently working on attitudes to commercial morality in late 19th – early 20th century Japan, and a monograph on the economic impact of the Great Kanto Earthquake of 1923. Her paper '“Extreme Confusion and Disorder”? The Japanese Economy in the Great Kanto Earthquake of 1923' appeared in the *Journal of Asian Studies* in 2014. She has served as President of the British Association for Japanese Studies, and has just taken up the post of co-editor of the *Journal of Japanese Studies*.

She is an academic member of the Council (governing body) of LSE, and a trustee of the Great Britain-Sasakawa Foundation. She received the Order of the Rising Sun from the Japanese Government in 2014.

JASON JAMES

Jason James has been Director General of the Daiwa Anglo-Japanese Foundation since 2011. Having been fascinated by Japan on a choir tour at the age of 13, he read Japanese Studies at King's College, Cambridge, graduating First Class with Distinction. Subsequently he worked for many years in the financial industry, mostly specialising in Japanese equities, becoming Head of Research in the Tokyo office of HSBC Securities, and eventually Head of Global Equity Strategy at HSBC's London headquarters. From 2007-2011 Jason was Director of the British Council in Japan, during which time he also served as Cultural Counsellor at the British Embassy, Chair of the European Union National Institutes of Culture (EUNIC) Japan cluster, a Board Member of the Japan-British Society (and Chair of its Awards Committee), and a Board Member of United World Colleges Japan.

He is currently a member of the UK-Japan 21st Century Group, a Councillor of the Ueno Gakuen Educational Foundation, and a member of the International Advisory Board of the White Rose East Asia Centre. Having lived in Japan for 15 years, and with a Japanese wife, Jason's interest in the country is broad, covering the economy, financial markets and tax, as well as Japanese literature and arts, and the relationship between the UK and Japan. Publications range from *The Political Economy of Japanese Financial Markets* (co-author, Macmillan 1999), to *Edmund Blunden and Japan* (Asiatic Society, 2010).

MAMI MIZUTORI

Mami Mizutori is Executive Director of the Sainsbury Institute for the Study of Japanese Arts and Cultures. The Institute is affiliated with the University of East Anglia where she is the Special Advisor for Japanese Studies.

Previously, Mami worked for the Japanese Ministry of Foreign Affairs where her last position was Budget Director. She also served as Director of the Japan Information and Culture Centre at the Embassy of Japan in London, Director of the National Security Policy Division, Director of the United Nations Policy Division, and Director of the Status of US Forces Agreement Division. In addition to London, Mami served in Washington DC and Mexico City.

Mami graduated in law from Hitotsubashi University, Tokyo and obtained a Masters Diploma in International Studies from the Diplomatic School of Spain. She has taught courses at Ritsumeikan Asia Pacific University and at Waseda University, Tokyo. She frequently participates in international conferences relating to such themes as cultural policies and East Asian diplomacy hosted by the Ditchley Foundation and similar international organisations. She is a member of the UK-Japan 21st Century Group.

Mami writes on a wide variety of topics for contemporary Japanese media, including *Monetary and Financial Affairs* published by Jiji Press. Recently, her work on public diplomacy in the UK was published in a volume produced by PHP Research Institute. Mami is a Managing Trustee of the Daiwa Anglo-Japanese Foundation and a Trustee of the Association for Aid and Relief Japan. She serves as a Director of Fidelity Japanese Values PLC.

EIJI WAKIWAKA

Born and raised in Japan, Eiji Wakiwaka earned an undergraduate degree in commerce from Waseda University, Japan and an MBA from Harvard University.

He joined Mitsui & Co. Ltd in the Accounting Department of their Tokyo Head Office in 1973, and then transferred to their New York Office after the Harvard MBA program in 1978. After 3 and half years in New York, he returned to Tokyo in charge of Mitsui's global oil trading activities in 1982.

In 1985, he left Mitsui and joined BP's trading team in London, and became BP's global oil trading manager, followed by a series of management positions in the UK Retail, Rotterdam and Antwerp Refining, and the US downstream in Cleveland, USA. He came back to London in 1993 to work for BP Exploration and Production (upstream) in charge of gas strategy in Asia Pacific, and then became CFO for BP Asia Pacific in Singapore, before returning to London in 1998 to work for Russia, Central and Eastern Europe downstream business development. In 1999, he returned to Japan to develop Retail business (now divested) and later took charge of BP's Gas business in Japan, Korea and Taiwan. He also became President of BP Japan in 2001.

He returned to London in June 2009, and joined the Clinton Foundation in the area of Carbon Capture and Storage projects in Europe for Clinton Climate Initiative. He now acts as advisor to Clinton Climate Initiative.

EDDY TOSHI ISHIKAWA WERTHEIM

Eddy Wertheim is co-director to the Japanese Gallery. His responsibility in this role is to overlook research conducted in the field of Japanese Art as well as organising events and exhibitions globally. In doing so, offering individuals an opportunity to appreciate and gain a better understanding of Japanese historical and current culture today.

Since studying for a BSc (Hons) in Hospitality Management & Sports Coaching at Oxford Brookes, he has worked on a variety of projects covering sports, art and culture with various organisations such as museums, Embassies and educational institutions both nationally and internationally. He assisted the Japanese Olympic fencing team in the run up and during London 2012, where they achieved the first ever team Olympic medal for fencing, and continues to work closely with the team as well as with the development of the Japanese fencing association.

Over the years, he has innovated various ways in which to spread the beauty of Japanese Art and Culture across all age groups and demographic around the world. Exhibiting, lecturing and educating through the Japanese Gallery, Eddy is a key player and specialist in Japanese Art, from contemporary art, Japanese anime and manga to classical masterpieces of ukiyo-e, katana, ceramics and lacquer ware.

please detach here and return to the Japan Society

THE JAPAN SOCIETY

PROXY FORM for the ANNUAL GENERAL MEETING 2015

I/We, being a member of the Japan Society, hereby appoint the Chairman of the meeting (see note 3)/

..... as my/our proxy to vote for me/us at the Annual General Meeting of the Japan Society to be held on Wednesday, 24 June 2015 and at every adjournment thereof.

Name (please print)

Category of membership Individual Family Corporate

Name of corporate member (if applicable)

Signature

Dated 2015

Instructions to Proxy

Please indicate with an "X" in the boxes below how you wish the proxy to vote. The Proxy will vote or withhold their vote, at his or her discretion, on (a) any resolution listed below if no instruction is given regarding that resolution and (b) on any other business transacted at the meeting.

	For	Against	Vote withheld
1 Receiving the Accounts and the Trustees' Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Re-appointment of the Auditors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Re-appointment of David Warren as Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4 Election or re-appointment of Ordinary Trustees
Please indicate overleaf how you wish the proxy to vote

General Notes

- 1 A member of the Japan Society is entitled to appoint a proxy to exercise all or any of his or her rights to attend, speak and vote at a general meeting of the Japan Society.
- 2 Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
- 3 If you wish, you may delete the words "the Chairman of the meeting" and insert the name of a proxy of your choice. The proxy must be a member of the Japan Society or, in the case of a member which is a corporation, its authorised representative. Please initial any alteration. A proxy must attend the meeting to represent you.
- 4 The completed and signed proxy form (and, if relevant, the power of attorney or other authority under which it is signed, or a certified copy of that power or authority) must be received at 13/14 Cornwall Terrace, London NW1 4QP not less than 48 hours before the meeting or the adjourned meeting or, in the case of a poll, not less than 24 hours before the time appointed for taking the poll.
- 5 To direct your proxy how to vote on the resolutions mark the appropriate box with an 'X'. If no voting indication is given, your proxy will vote or withhold their vote at his or her discretion. Your proxy will vote (or withhold a vote) as he or she thinks fit in relation to any other matter which is put before the meeting.
- 6 The vote withheld option is provided to enable you to instruct the proxy not to vote on any particular resolution. However, it should be noted that a vote withheld in this way is not a "vote" by law and will not be counted in the calculation of the proportion of votes "For" and "Against" a resolution.
7. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power of authority) must be included with the proxy form.
8. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

Election or re-appointment of Ordinary Trustees

There are **six** vacancies amongst Ordinary Trustees and **seven** candidates to fill those vacancies. The election will be conducted at the AGM using a voting paper listing all the candidates.

The names of the candidates are listed below (in alphabetical order). Please indicate, by placing an "X" against the names of the relevant candidates, how you wish the proxy to vote in the election.

Please Note

- You have a maximum of six votes and may vote only once for any particular candidate
- If you vote for more than six candidates, none of your votes will be counted
- If you vote for fewer than six candidates and you do not wish the proxy to have discretion to cast the remainder of your votes in favour of other candidates, please place an "X" in this box

- If, as a result of any of the candidates withdrawing at or before the meeting, there is no competition to fill the vacancies, the election will be conducted by counting the number of votes cast "for" and "against" each remaining candidate. In that case, the proxy will vote "for" each candidate against whose name you have placed an "X" but will, at the proxy's discretion, vote for or against any other candidate. If you do not wish the proxy to exercise this discretion, please place an "X" in this box.

- i Elect **Tom Burn** as Ordinary Trustee
- ii Re-elect **Graham Holman** as Ordinary Trustee
- iii Elect **Janet Hunter** as Ordinary Trustee
- iv Elect **Jason James** as Ordinary Trustee
- v Elect **Mami Mizutori** as Ordinary Trustee
- vi Elect **Eiji Wakiwaka** as Ordinary Trustee
- vii Elect **Eddy Toshi Ishikawa Wertheim** as Ordinary Trustee

Please return this form to the following address:

The Japan Society, 13/14 Cornwall Terrace, London NW1 4QP

email: heidi.potter@japansociety.org.uk