

# THE JAPAN SOCIETY

2021

ANNUAL GENERAL MEETING

TRUSTEE ELECTIONS

Notice of the 2021 Annual General Meeting

To be held via Zoom on Wednesday 29 September at 4pm





THE JAPAN SOCIETY (THE "COMPANY")

**NOTICE OF ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of the Company will be held on 29 September at 4.00pm (BST) as a virtual meeting via Zoom. The business of the meeting shall be to record thanks to Sponsors and Benefactors and to consider, and if thought fit, pass the following resolutions:

1. To receive and adopt the audited annual accounts of the Company for the financial year ended 31 December 2020 and the Trustees' Report.
2. To reappoint Richard Place Dobson as auditors and to authorise the Board to approve their remuneration as thought fit.
3. To re-elect Bill Emmott as Chairman of the Japan Society.
4. To elect or re-elect Ordinary Trustees of the Japan Society to fill certain vacancies arising.

BY ORDER OF THE BOARD



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H C POTTER  
Chief Executive

Dated: 14 September 2021

Registered office: 13/14 Cornwall Terrace, London NW1 4QP

**NOTES**

- 1 The full accounts may be seen on the Company's website ([www.japansociety.org.uk](http://www.japansociety.org.uk)) or may be requested in hard copy from the registered office.
- 2 A list of candidates for election or re-election to the vacancies as Ordinary Trustees, together with biographical details of the candidates, are also enclosed.
- 3 All voting on resolutions at the AGM will be conducted by way of a poll which means that members should submit their proxy (by post or email) as soon as possible, but not less than 12 hours before the time for holding the meeting.
- 4 A form of proxy is enclosed with this notice. The proxy must be a member of the Company or, in the case of a corporate member, its authorised representative.
- 5 Due to the current Covid-19 pandemic, the meeting will be held on the Zoom conferencing platform. To participate in the meeting, members are required to register in advance at <https://tinyurl.com/JSAGM2021>. You will be registered by Japan Society staff and later issued with a link for Zoom through which you can join the meeting. Should you have questions, or wish to test the connection in advance please notify the office on [events@japansociety.org.uk](mailto:events@japansociety.org.uk)

## Appendix

### Election of Trustees

The Board values the opportunity to engage with members at the AGM, which is a key event for the Society and its Members, who, under normal circumstances, are very welcome to attend the AGM in person. However, members should note that arrangements for this year's AGM again differ from the usual in-person format. While many restrictions on personal movement and gathering as a result of Covid-19 have been lifted, in the interests of the safety of members and staff and to facilitate attendance by members from a wide geographical area, the board has therefore resolved to hold the meeting on a virtual platform.

**Accordingly, this year's AGM will be a virtual meeting only.** Under the exceptional circumstances in which this year's meeting is held, the Chairman intends to conduct all voting on resolutions at the AGM by way of a poll which means that Members should submit their proxy (by post or email) as soon as possible. A proxy form is enclosed in this booklet for this purpose. Questions to be raised may be submitted to [events@japansociety.org.uk](mailto:events@japansociety.org.uk) in advance; although there will be an opportunity to raise questions during the meeting.

The Board of the Company currently consists of a Chairman, a Vice-Chairmen, two appointed Officers (Solicitor and Treasurer), two ex officio Trustees (one additional Vice-Chairman, the deputy head of mission at the Japanese Embassy, and one Ordinary Trustee, a member of the Japanese Embassy) and twelve Ordinary Trustees. As set out in the Articles of Association, the total number of Trustees on the Board should be no more than twenty, and there should be no fewer than four Ordinary Trustees.

One-third of the Ordinary Trustees is required to retire by rotation each year. Those who have retired by rotation may stand for re-election but no one may serve for longer than six consecutive years as an elected member of the Board.

The Board has appointed a nominations committee currently comprising Bill Emmott (Chairman), Tim Harding, Martin Hatfull, Sue Hudson, and Heidi Potter (Chief Executive). This committee reviews the skills that are required on the Board from time to time and the succession policy; and it makes recommendations to the Board on possible future appointments.

This year it is expected that, as a result of the requirement to retire by rotation and some resignations, there will be seven vacancies for Ordinary Trustees which may be filled at the annual general meeting (the "AGM").

Three Ordinary Trustees, **Tim Harding**, **Martin Hatfull** and **Julie Rogers**, will retire by rotation and have indicated that they are willing to stand for re-election. The Board warmly recommends their re-appointment. The Board also proposes to re-elect **Bill Emmott** as Chairman of the Japan Society.

There are four other people standing for election to the Board as Ordinary Trustees, **Stephen Barber**, **Yoko Dochi**, **Emma Hickenbotham** and **Helen Macnaughtan**; they all share a varied experience and active involvement in developing links between Japanese and British communities which will be of great benefit to the Japan Society. The Board proposes their election. Biographical details of Bill Emmott and all seven Ordinary Trustee candidates are set out in this Appendix.

Overall, there are eight candidates for election to fill a possible eight vacancies on the Board. Members are therefore asked at the AGM to cast their votes "For" or "Against" each candidate. Members may also select the "vote withheld" option if they do not wish to vote for or against any particular candidate, although a vote withheld in this way is not a "vote" by law and will not be counted in the calculation of the proportion of votes "For" and "Against" a candidate.

We are always looking for new people to be involved with the Japan Society in different capacities, including as committee members and as Trustees and are delighted that so many people are willing to volunteer their skills to the Society. We encourage members to let us know at any time during the year if they would like to be more involved. Suggestions of names of people to be considered for committees or for the Board should be made to any member of the nominations committee or indeed any member of the Board.

# Biographical Details of the Candidates for Chairman and Ordinary Trustees 2021

## BILL EMMOTT

Bill Emmott is an independent writer, lecturer and consultant on international affairs. He is a Fellow of Tokyo College, University of Tokyo's new interdisciplinary research institute, and was a Visiting Fellow at All Souls College, Oxford in 2017-18. He also chairs the boards of Trinity College Dublin's Long Room Hub Research Institute for the Arts & Humanities, and of the International Institute for Strategic Studies in London.

He was previously the Editor-in-Chief of *The Economist* (1993-2006) and has written eight books on Japan, the first of which was *The Sun Also Sets: Why Japan Will Not Be Number One* (1989). His latest was *Japan's Far More Female Future*, which was published in Japanese by Nikkei in 2019 and in English by Oxford University Press in 2020. He has also published books about Italy, the future of the West, and the lessons of the 20th Century, has narrated and co-written a documentary film about Italy, *Girlfriend in a Coma* (2013) and was executive producer of a film about Europe, *The Great European Disaster Movie* (2015).

In 2016 the Japanese government awarded him the "Order of the Rising Sun: Gold Rays with Neck Ribbon" for services to UK-Japan relations.

Bill Emmott was chairman of the trustees of the London Library from 2009-15; was group economic adviser for Stonehage Fleming in 2011-15; and served on All Nippon Airways' UK Advisory Panel until 2016 and Swiss Re's panel of advisers from 2006-19. He is a member of the Global Advisory Board of the University of Tokyo; and a member of the senior advisory panel of Critical Resource, a consultancy.

Born in 1956, Bill is married to Carol. They live in Oxford and Dublin with their three dogs. Bill has been a member of the Japan Society since 2005 and an individual benefactor since 2013, as well as having frequently addressed society events as a speaker since the early 1990s.

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## STEPHEN BARBER

Stephen Barber became fascinated with Japanese culture, society and business after his first visit in 1980 as a young investment manager. Visits to temples and museums were as frequent as those to steel furnaces, car plants and Ginza bars. The following year he won the Japan Foreign Ministry Essay Prize on Japan-EU relations and never looked back.

In 1987 at the height of the bubble he was posted to Tokyo as head of the tiny subsidiary of a foreign asset manager with a mandate to gain an investment trust licence from the Ministry of Finance. He then began to learn to read and write Japanese in earnest.

Five years later, mission accomplished, Stephen returned to London to take up a senior role at Pictet & Cie, the Geneva private bank. Part of his mission was to turn around the company's struggling Japanese business. Eventually, Pictet became one of the top three foreign asset managers in Japan.

He founded and built the Prix Pictet, now the world's leading photographic prize (whose subject is sustainability), of which he is executive chairman. He is currently planning an exhibition at the prestigious TOP Museum in Tokyo for November 2021.

Stephen remains a consultant to the Pictet Group, where he was an equity partner and head of group communications. In this role he honed his skills as an experienced editor and writer in finance, culture and fiction, as an accomplished public speaker and chair of boards and advisory committees.

He is a managing trustee of the Daiwa Anglo-Japanese Foundation and a member of the advisory board of the Royal Fine Art Commission Trust.

He is married to Kimiko, author of nine English language books on Japanese cuisine. With three adult sons, they divide time between London and Oxfordshire, where she keeps bees and cultivates vegetables, while he restores an ancient meadow.

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## YOKO DOCHI

Yoko Dochi led Investor Relations for Japan's top multinationals Toyota Motor Corporations and SoftBank Group for over 20 years.

She joined SoftBank as Global Head of Investor Relations in 2018, after serving as EMEA Head of Investor Relations and Principal Investor Relations Officer for Toyota in London and Toyota-city.

Yoko has earned a high reputation for managing complex stakeholder engagement as spokesperson at times of corporate crisis, business transformation, technological disruption, activism approach and ESG integration. Institutional Investor's All-Japan Executive Survey has ranked her as Best IR Professional in Autos (2013-2019) and Technology & Telecommunication (2020).

Formerly an investment banker at the World Bank in Washington DC and the Bank of Tokyo (now MUFJ Financial Group) in Tokyo for 13 years, Yoko has a deep understanding of finance and capital markets.

Since 1987 when she started as a first-generation female career banker in Japan, she has championed gender diversity through her various leadership roles.

Yoko is a graduate of the University of Tokyo with BA in International Relations and German Studies. She holds MPhil In Management Studies from Magdalen College, University of Oxford. She aspires to teach next generation Japanese executives and is currently at Bayze (formerly CASS) Business School, City, University of London to complete her Executive PhD.

She serves as a trustee at Daiwa Anglo-Japanese Foundation, and as non-executive director at public company boards in Japan and the UK.

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## TIM HARDING

Tim Harding is Associate Director for International Affairs at FleishmanHillard, supporting corporate and government clients with Trade and Investment projects and providing strategic advisory services on Trade policy issues.

His previous roles include Japan and Korea Market Specialist at the Department for International Trade, Economic Section Coordinator at the Embassy of Japan in the UK and private sector roles in Trade operations. Through these roles Tim provided support to Japanese Investors throughout the UK, maintained government relationships with Japanese business and cultural organisations and supported bilateral government engagement across a diverse range of policy areas including Trade, Commerce, Agriculture and Climate Change issues.

Tim graduated from the University of West England in 2008 with a degree in History, and from 2008-2010 he lived in Ehime-ken in Japan working as an Assistant Language Teacher on the JET Programme. During this period, he provided English tuition in 5 primary schools and 3 Junior High Schools, as well as establishing and running a private adult English language class.

Tim has been an ardent supporter of the Anglo-Japanese community in the UK, volunteering at the Japan Matsuri and fundraising for the charity Aid for Japan, as well as attending and supporting a range of Japanese networking events.

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## MARTIN HATFULL

Martin Hatfull is a public affairs professional with in-depth experience of Asia from both the public and private sectors. He spent most of his earlier career as a UK diplomat, serving twice in Japan, first in the 1980s and latterly as Minister (Deputy Head of Mission) from 2003-2008. He was subsequently Ambassador to Indonesia and Timor Leste and the first UK Ambassador accredited to ASEAN (2008-11).

In 2013 Martin joined Diageo plc, the FTSE top-ten global drinks company. As International Public Affairs Director, he was responsible for public policy issues globally and for advice to the Chairman and CEO on political risk, including in respect of the company's major businesses across Asia. Since 2017 Martin has been a Senior Adviser to Kreab Worldwide, the international communications and public affairs company, which has a significant business in Japan. He also has his own advisory practice.

Martin is Chair of the Anglo-Indonesian Society, a Trustee of the City and Guilds of London Art School and a member of the UK-Japan 21st Century Group. He is married with two grown-up sons and enjoys walking, the visual arts and playing with his granddaughter.

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## EMMA HICKINBOTHAM

Emma Hickinbotham first visited Japan in 1997 as a Monbusho scholar, spending a year at Kanazawa University as part of her degree in Japanese at Liverpool John Moores University. After graduating, she worked as a Co-ordinator of International Relations (CIR) on the JET Programme on a small fishing island in Oita prefecture promoting the UK in the local community and developing a repertoire of karaoke numbers.

On returning to London Emma started her career in finance at Bank of Tokyo Mitsubishi, then RBS, working in front and middle office roles. After having children, Emma moved from the City into events and marketing, working with private and corporate clients, and in 2014 Emma and her family moved to Tokyo where they spent six years. She initially worked as a marketing consultant for overseas brands, then took over running the British Chamber of Commerce in Japan before moving to the British Embassy where she was Head of Media, Communications and Marketing for three years. Since returning to the UK, Emma has been working as Senior Communications Director for Big Society Capital, the UK's leading social impact investment company.

Emma is a keen cyclist and has spent many happy weekends in the Surrey Hills or the mountains west of Tokyo and has twice competed in the Mount Fuji Hill Climb race. She enjoys all sport, particularly rugby and cricket, and has held volunteer roles with youth rugby and cricket clubs. She is also a trustee for a charity, Alopecia UK. Emma lives in London with her husband and three children.

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## HELEN MACNAUGHTAN

Helen Macnaughtan was born and raised in New Zealand. She first went to Japan on a highschool trip in 1982 and thereafter decided to pursue a BA in Japanese at the University of Waikato, NZ.

She was subsequently awarded a Japanese Ministry of Education Scholarship to study in Osaka 1988-90 and after completing her studies and a year of teaching English in Japan she arrived in London in 1991. She spent several years working for Kubota in their London office and thereafter pursued her MA in Japanese Studies at SOAS and her PhD in Economic History at the London School of Economics. She spent another year in Osaka in 1998/9 for her PhD fieldwork conducting research on the role of female employment in the Japanese textile industry 1955-1975.

She joined SOAS as a postdoctoral candidate in 2002 and is now Senior Lecturer in International Business & Management (Japan) at SOAS. During her time at SOAS she has taught undergraduate and postgraduate modules on Japanese business and employment as well as modules on International Human Resource Management and Organisational Behaviour.

Her research and publications have focused on a range of topics relating to gender, employment and sport in Japan - including research on women and employment in Japan, the history of the rice-cooker appliance in Japan, the history of the 'Oriental Witches' volleyball team at the Tokyo 1964 Olympics and more recently the history of corporate rugby teams in Japan.

She has been a member of the British Association for Japanese Studies (BAJS) for over two decades and has served on the BAJS Council in a variety of roles. She co-edited the BAJS academic journal 'Japan Forum' from 2014-2021. She recently completed six years tenure (2015-2021) as Chair of the SOAS Japan Research Centre (JRC) and continues as Convenor of the SOAS Japan Sports Symposia Series which she established in 2017.

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## JULIE ROGERS

Julie Rogers was born in Tokyo to Japanese and English parents and moved to the UK aged seven. She later graduated from Sheffield University in Japanese Studies and Politics.

Julie has spent most of her working career at Mitsubishi Corporation, where she is currently on the board of directors of the London operation and General Manager of the Communications and Sustainability Department. She is also Chair of the company's UK-based corporate foundation, the Mitsubishi Corporation Fund for Europe and Africa and Deputy Chair of the Central District Alliance, the Business Improvement District (BID) for the Holborn, Bloomsbury, St Giles, Farringdon & Clerkenwell areas.

In her current role she is in charge of communications, which covers both internal, staff focused communications for Mitsubishi Corporation in the European region as well as external stakeholder relationships including with cultural and academic institutions. She is also responsible for social and environmental considerations for business, reporting and advising on key sustainability priorities and best practises. She worked in Mitsubishi Corporation's Tokyo head office in the mid-2000s.

Having lived with two cultures all her life, she has a strong interest in the importance of language, culture and context when building relationships and mutual understanding.

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please detach here and return to the Japan Society

THE JAPAN SOCIETY

PROXY FORM for the ANNUAL GENERAL MEETING 2021

I/We, being a member of The Japan Society, hereby appoint the Chairman of the meeting (see note 2) as my/our proxy to vote for me/us at the Annual General Meeting of The Japan Society to be held at 4.00pm on Wednesday 29 September 2021 and at every adjournment thereof.

Name (please print) .....

Category of membership  Individual  Family  Corporate

Name of corporate member (if applicable) .....

Signature .....

Dated ..... 2021

Instructions to Proxy

Please indicate with an "X" in the boxes below and overleaf how you wish the proxy to vote. The Proxy will vote or withhold their vote, at his or her discretion, on (a) any resolution listed below if no instruction is given regarding that resolution and (b) on any other business transacted at the meeting.

|  | For                      | Against                  | Vote withheld            |
|--|--------------------------|--------------------------|--------------------------|
| 1 Receiving the Accounts and the Trustees' Report      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 Re-appointment of the Auditors                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 Re-appointment of Bill Emmott as Chairman            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 Election of Stephen Barber as Ordinary Trustee       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 Election of Yoko Dochi as Ordinary Trustee           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 Re-appointment of Tim Harding as Ordinary Trustee    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 Re-appointment of Martin Hatfull as Ordinary Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 Election of Emma Hickenbotham as Ordinary Trustee    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 Election of Helen Macnaughtan as Ordinary Trustee    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 Re-appointment of Julie Rogers as Ordinary Trustee  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

## Notes

- 1 A Member of The Japan Society is entitled to appoint a proxy to exercise all or any of his or her rights to attend, speak and vote at a general meeting of The Japan Society.
- 2 As the AGM in 2021 will be held electronically and to ensure the vote can be conducted properly any Members who wish to vote should appoint the Chairman as their proxy. All voting will be conducted on a poll which means that Members should submit their proxy (by post or email) as soon as possible.
- 3 The completed and signed proxy form (and, if relevant, the power of attorney or other authority under which it is signed, or a certified copy of that power or authority) must be received at 13/14 Cornwall Terrace, London NW1 4QP or by email to [heidi.potter@japansociety.org.uk](mailto:heidi.potter@japansociety.org.uk) not less than 24 hours before the meeting.
- 4 To direct the Chairman how to vote on the resolutions as your proxy, mark the appropriate box with an 'X'. If no voting indication is given, your proxy will vote or withhold his vote at his discretion. Your proxy will vote (or withhold a vote) as he thinks fit in relation to any other matter which is put before the meeting.
- 5 The vote withheld option is provided to enable you to instruct the proxy not to vote on any particular resolution. However, it should be noted that a vote withheld in this way is not a "vote" by law and will not be counted in the calculation of the proportion of votes "For" and "Against" a resolution.
6. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power of authority) must be included with the proxy form.
7. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

Please return this form to the following address:

The Japan Society, 13/14 Cornwall Terrace, London NW1 4QP  
or by email to: [heidi.potter@japansociety.org.uk](mailto:heidi.potter@japansociety.org.uk)