

THE JAPAN SOCIETY

2014

ANNUAL GENERAL MEETING

TRUSTEE ELECTIONS

Notice of the 2014 Annual General Meeting
at the Embassy of Japan, London on Wednesday 18 June



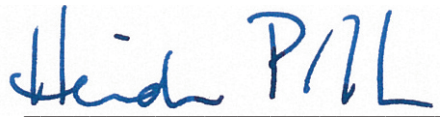
THE JAPAN SOCIETY (THE "COMPANY")

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of the Company will be held on 18 June 2014 at 6.00pm at the Embassy of Japan, 101-104 Piccadilly, London W1J 7JT. The business of the meeting shall be to record thanks to Sponsors and Benefactors and to consider, and if thought fit, pass the following resolutions:

1. To receive and adopt the audited annual accounts of the Company for the financial year ended 31 December 2013 and the Trustees' Report.
2. To reappoint Richard Place Dobson as auditors and to authorise the Board to approve their remuneration as thought fit.
3. To re-appoint Andrew Cahn as an ordinary member of the board of the Japan Society.
4. To elect Anna Dingley as an ordinary member of the board of the Japan Society.
5. To elect Masahiro Imai as an ordinary member of the board of the Japan Society.
6. To elect Shinichiro Masunaga as an ordinary member of the board of the Japan Society.
7. To re-appoint Akihiro Tsuchiya as an ordinary member of the board of the Japan Society.
8. To elect Jenny White as an ordinary member of the board of the Japan Society.

BY ORDER OF THE BOARD



H C POTTER
Chief Executive

Dated: 1 June 2014

Registered office: 13/14 Cornwall Terrace, London NW1 4QP

NOTES

- 1 A summary of the annual accounts is enclosed with this notice. The full accounts may be seen on the Company's website or may be requested in hard copy from the registered office.
- 2 A list of candidates for election as Ordinary Members of the Board, together with biographical details of the candidates, are also enclosed.
- 3 A member of the Company is entitled to appoint a proxy to exercise all or any of his rights to attend, speak and vote at the meeting. A form of proxy is enclosed with this notice. The proxy must be a member of the Company or, in the case of a corporate member, its authorised representative.
- 4 To be effective, the instrument appointing a proxy and any authority under which it is executed (or a certified copy of such authority) must be deposited at the registered office of the Company not less than 48 hours before the time for holding the meeting. Completion and return of the form of proxy will not preclude members from attending and voting in person at the meeting. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
- 5 To comply with security policy at the Embassy of Japan, members are asked to notify the Society in advance of their intention to attend the AGM. Please bring a copy of this Notice, together with some form of photographic ID with you.

Appendix

Election of Trustees

The Board of the Company consists of a Chairman, two Vice-Chairmen, up to four appointed Officers (Solicitor, Treasurer, Librarian and Editor), two ex officio Trustees (one additional Vice-Chairman, the deputy head of mission at the Japanese Embassy, and one Ordinary Trustee, a member of the Japanese Embassy) and up to fourteen Ordinary Trustees. The total number of Trustees should be not more than twenty. The number of Ordinary Trustees should be no fewer than four.

One-third of the Ordinary Trustees is required to retire by rotation each year. Those who have retired by rotation may stand for re-election but no one may serve for longer than six consecutive years as a member of the Board.

The Board has appointed a nominations committee comprising David Warren (Chairman), David Cairns (Vice-Chairman), Akio Miyajima (ex-officio Trustee) and Heidi Potter (Chief Executive). This committee reviews the skills that are required on the Board from time to time and the succession policy; and it makes recommendations to the Board on possible future appointments.

This year it is expected that, as a result of the requirement to retire by rotation and some resignations, there will be six vacancies for Ordinary Trustees which may be filled at the annual general meeting (the “**AGM**”). Andrew Cahn and Akihiro Tsuchiya, Ordinary Trustees who will retire by rotation, have both indicated that they are willing to stand for re-election. They are experienced and valuable members of the board, which warmly recommends their re-appointment.

There are four people standing for election to the Board as Ordinary Trustees. **Anna Dingley, Masahiro Imai, Shinichiro Masunaga** and **Jenny White**; their varied experience and active involvement in developing links between Japanese and British communities will be of great benefit to the Company. The Board proposes each candidate’s election. Biographical details of all six Ordinary Trustee candidates are set out in this Appendix.

There are six candidates for election to fill a possible six Ordinary Trustee vacancies on the Board. Members are therefore asked at the AGM to cast their votes “For” or “Against” each candidate. Members may also select the “vote withheld” option if they do not wish to vote for or against any particular candidate, although a vote withheld in this way is not a “vote” by law and will not be counted in the calculation of the proportion of votes “For” and “Against” a candidate.

We are always looking for new people to be involved with the Company in different capacities, including as committee members and as Trustees. We encourage members to let us know at any time during the year if they would like to be more involved. Suggestions of names of people to be considered for committees or for the Board should be made to any member of the nominations committee or indeed any member of the Board.

Members may vote, as normal, in person at the AGM on 18 June 2014 or by proxy. A proxy form is enclosed in this booklet for this purpose.

Biographical Details of the Ordinary Trustee Candidates 2014

SIR ANDREW CAHN

Sir Andrew Cahn has spent most of his career in public service dealing with international economic issues. He has worked in the Cabinet Office, the Foreign and Commonwealth Office and the Ministry of Agriculture, Fisheries and Food. He also worked in the European Commission, as part of the team which helped to create the European Single Market and as chef de cabinet to Neil Kinnock when he was reforming the Commission.

Sir Andrew spent five years as Chief Executive Officer of UK Trade and Investment, the government department responsible for helping British exporters worldwide and also for attracting foreign direct investment into the country. He sat on the Boards of the Foreign Office and the Department for Business.

On leaving public service in 2011, he became Vice President (Public Policy) at Nomura International, joined the Board of Lloyd's, became Chairman of the Advisory Board of Huawei (UK) and non-executive director of General Dynamics UK.

He has been a Trustee of the Gatsby Charitable Foundation for fifteen years; is a founding Governor of the Institute for Government and sits on the Advisory Boards of Harvey Nash, the British-American Business Council, the School of Oriental and African Studies, Business for New Europe and Asia House.

Nomura International is a member of the President's Circle of the Japan Society.

MASAHIRO IMAI

Masahiro Imai came to London in 2013 to take up the position of Managing Executive Officer of ITOCHU Corporation and Chief Executive of ITOCHU Europe PLC

He was born in Kyoto, Japan's former capital known for its rich culture and excellent cuisine. After graduating from Osaka University of Foreign Studies in 1980 with a degree in French, Masahiro joined ITOCHU Corporation, one of Japan's largest trading companies founded in Osaka in 1858 and now operational in 67 countries.

He spent the early part of his career in the Chemical Plant Department, including a posting overseas with the ITOCHU Liaison Office in Algiers. More recently, Masahiro Imai has served in the International Operations Division and, immediately prior to his posting in London, was Chief Operating Officer of the Plan Project, Marine & Aerospace Division.

He is Vice Chairman of the Nippon Club. ITOCHU Europe PLC is a member of the Chairman's Circle of the Japan Society

Since arriving in the UK, he and his wife Junko have been taking every opportunity to explore different parts of the country getting to know it better than many who have lived here their whole lives. They have a son in Japan.

ANNA DINGLEY

Anna Dingley has enjoyed close links with Japan ever since studying Japanese and Business Studies at the University of Sheffield in the 90s.

She has lived and worked in Japan for a total of eight years, initially on the JET programme on the southern tip of Kagoshima, then at Kyoto Research Park, and subsequently as manager of the UK Pavilion at the Aichi Expo in Nagoya in 2005. Anna was based in Tokyo as a Director for the London Stock Exchange joint venture with the Tokyo Stock Exchange, and afterwards as an Executive Director at JPMorgan from 2009-2013. She has also worked at Docomo Europe and at Bloomberg.

She returned to the UK overland and established Japan Connect Ltd in 2013. Her main role is as the Japan and Korea Market Specialist for the inward investment division of UK Trade and Investment, where she works closely with the British Embassies to attract and grow investment into the UK from Japan and Korea.

She is also an advisor to Robert Walters where she leads UK-Japan careers seminars, and is on the board of the UK JET Alumni Association.

SHINICHIRO MASUNAGA

Since April 2012, Shinichiro Masunaga has been Managing Director in London of Dai-ichi Life International (Europe) Ltd.

After graduating from Keio University with an Economics degree in 1987, he joined the research department of Dai-ichi Life Insurance Company Limited. He has worked for the company in a variety of roles since then, and in 1992 obtained his MBA from The Wharton School, University of Pennsylvania. Before being seconded to head up the London office, he was General Manager of the Corporate Social Responsibility Department.

Although his wife, two daughters and Shiba dog remain in Japan at their home in Chiba, Shinichiro has been making the most of his posting in London. Having played in rock bands during his school and college years, he is frequently to be found at concerts, ranging from classical to heavy metal, at venues around London. He also spends his free time exploring the UK and London, visiting historic buildings and enjoying the countryside, as well as watching his favourite British comedies, such as Monty Python and Mr Bean. He is always keen to learn more about all aspects of British history and culture.

Dai-ichi Life International (Europe) Ltd is a Corporate Benefactor of the Japan Society.

AKIHIRO TSUCHIYA

Akihiro Tsuchiya has spent his life between the UK, Portugal and Japan, while still keeping strong roots in his homeland. With an international career in media and web technology, he is presently the Founder and Managing Director of Streamhub, an internet TV venture providing information services to companies such as NHK.

After gaining a BSc in Microbiology from Imperial College, London, Aki moved to Tokyo where he launched MTV Japan and started his career as a channel controller. He later worked as a media sector research analyst at Nomura Research Institute, before returning to the UK where he gained an MSc in Media and Communication Regulation from the London School of Economics.

Prior to launching Streamhub, Aki was Director of Business Development at Joost, a global internet TV platform founded by the creators of Skype. In this role he was involved in developing the European, Chinese and Japanese markets.

Akihiro Tsuchiya has been a member and a committed supporter of the Japan Society since he was a student, with a particular interest in the promotion of cultural products, educational exchange, and the support of entrepreneurial opportunities for the furtherance of strong UK-Japan relations. Streamhub (Five Cool Consulting Ltd) is a Corporate Donor of the Japan Society.

JENNY WHITE

Jenny White first went to Japan in 1989, to take up a post as Assistant Director and Arts Manager at the British Council. In this role over the subsequent ten years, she developed art projects and links with independent artists, creative partners and cultural organisations in both the UK and Japan. She also produced the arts and creative economy programme for two major festivals, UK90 and the year-long UK98.

Following postings in Thailand and London, as Head of Arts Development, Jenny was appointed Director of the British Council in Cuba in 2006. In this role she hosted in 2009 the first tour of the Royal Ballet to Cuba as well as producing the UK's contribution to the Latin American Film Festival and the Havana Art Biennial. She is currently serving as Environment Project Manager, with a responsibility to develop sustainable cultural relations, implementing an Environmental Management System and designing an eLearning programme for 7,000 staff globally.

In 2013 Jenny took up the challenge of promoting and managing art and cultural events and communications and social media for the volunteer-run Japan400, which marked the anniversary of the first formal encounters in 1613. While celebrating the historical relationship, Jenny's focus was the development of a framework for ongoing cultural exchange and exploration of the intersection between Japanese and British cultures.

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THE JAPAN SOCIETY

PROXY FORM for the ANNUAL GENERAL MEETING 2014

I/We, being a member of The Japan Society, hereby appoint the Chairman of the meeting (see note 3) / as my/our proxy to vote for me/us at the Annual General Meeting of The Japan Society to be held on Wednesday, 18 June 2014 and at every adjournment thereof.

Name (please print)

Category of membership Individual Family Corporate

Name of corporate member (if applicable)

Signature

Dated 2014

Instructions to Proxy

Please indicate with an "X" in the boxes below how you wish the proxy to vote. The Proxy will vote or withhold their vote, at his or her discretion, on (a) any resolution listed below if no instruction is given regarding that resolution and (b) on any other business transacted at the meeting.

| | For | Against | Vote withheld |
|--|--------------------------|--------------------------|--------------------------|
| 1 Receiving the Accounts and the Trustees' Report | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 Re-appointment of the Auditors | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 Re-appointment of Andrew Cahn as Ordinary Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 Election of Anna Dingley as Ordinary Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 Election of Masahiro Imai as Ordinary Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 Election of Shinichi Masunaga as Ordinary Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 Re-appointment of Akihiro Tsuchiya as Ordinary Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 Election of Jenny White as Ordinary Trustee | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Notes

- 1 A member of The Japan Society is entitled to appoint a proxy to exercise all or any of his or her rights to attend, speak and vote at a general meeting of The Japan Society.
- 2 Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
- 3 If you wish, you may delete the words “the Chairman of the meeting” and insert the name of a proxy of your choice. The proxy must be a member of the Japan Society or, in the case of a member which is a corporation, its authorised representative. Please initial any alteration. A proxy must attend the meeting to represent you.
- 4 The completed and signed proxy form (and, if relevant, the power of attorney or other authority under which it is signed, or a certified copy of that power or authority) must be received at 13/14 Cornwall Terrace, London NW1 4QP or info@japansociety.org.uk not less than 48 hours before the meeting or the adjourned meeting or, in the case of a poll, not less than 24 hours before the time appointed for taking the poll.
- 5 To direct your proxy how to vote on the resolutions mark the appropriate box with an ‘X’. If no voting indication is given, your proxy will vote or withhold their vote at his or her discretion. Your proxy will vote (or withhold a vote) as he or she thinks fit in relation to any other matter which is put before the meeting.
- 6 The vote withheld option is provided to enable you to instruct the proxy not to vote on any particular resolution. However, it should be noted that a vote withheld in this way is not a “vote” by law and will not be counted in the calculation of the proportion of votes “For” and “Against” a resolution.
7. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power of authority) must be included with the proxy form.
8. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.