

THE JAPAN SOCIETY

2010

ANNUAL GENERAL MEETING

TRUSTEE ELECTIONS

Notice of the 2010 Annual General Meeting
at the Embassy of Japan, London on Wednesday 16 June



THE JAPAN SOCIETY (THE "COMPANY")

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of the Company will be held on 16 June 2010 at 6.00pm at the Embassy of Japan, 101-104 Piccadilly, London W1J 7JT. The business of the meeting shall be to record thanks to Sponsors and Benefactors and to consider, and if thought fit, pass the following resolutions:

1. To receive and adopt the audited annual accounts of the Company for the financial year ended 31 December 2009 and the Trustees' Report.
2. To reappoint Richard Place Dobson as auditors and to authorise the Board to approve their remuneration as thought fit.
3. To elect and re-elect Ordinary Trustees of the Company to fill certain vacancies arising.

BY ORDER OF THE BOARD



H C POTTER
Chief Executive

Dated: 27 May 2010

Registered office: Swire House, 59 Buckingham Gate, London SW1E 6AJ

NOTES

- 1 A summary of the annual accounts is enclosed with this notice. The full accounts may be seen on the Company's website (www.japansociety.org.uk) or may be requested in hard copy from the registered office.
- 2 The Appendix to this notice explains the election or re-election of Ordinary Trustees pursuant to resolution 3 and sets out a list of candidates for election, together with their biographical details.
- 3 A member of the Company is entitled to appoint a proxy to exercise all or any of his or her rights to attend, speak and vote at the meeting. A form of proxy is enclosed with this notice. The proxy must be a member of the Company or, in the case of a corporate member, its authorised representative.
- 4 To be effective, the instrument appointing a proxy and any authority under which it is executed (or a certified copy of such authority) must be deposited at the registered office of the Company not less than 48 hours before the time for holding the meeting. Completion and return of the form of proxy will not preclude members from attending and voting in person at the meeting. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
- 5 To comply with security policy at the Embassy of Japan, members are asked to notify the Company in advance of their intention to attend the meeting. Please bring a copy of this Notice, together with some form of photographic ID with you to the meeting.

Appendix

Election of Trustees

The Board of the Japan Society consists of a chairman, two vice-chairmen, up to four appointed officers (solicitor, treasurer, librarian and editor), two ex officio members (one additional vice-chairman, the deputy head of mission at the Japanese Embassy, and one ordinary member, a member of the Japanese Embassy) and up to 14 ordinary trustees. The total number of trustees should be not more than twenty. The number of ordinary trustees should be no fewer than four.

One-third of the ordinary trustees are required to retire by rotation each year. Those who have retired by rotation may stand for re-election but no one may serve for longer than six consecutive years as a member of the Board.

The Board has appointed a nominations committee comprising Christopher Purvis (chairman), Paul Dimond, Ken Okaniwa and Heidi Potter. This committee reviews the skills that are required on the Board from time to time and the succession policy; and it makes recommendations to the Board on possible future appointments.

This year it is expected that, as a result of the requirement to retire by rotation and some resignations during the past year, there will be four vacancies for ordinary trustees which may be filled at the annual general meeting (“AGM”). Two of the ordinary trustees who will retire by rotation, **Pauline Chakmakjian** and **Andrew Fraser**, have indicated that they are willing to stand for re-election. Pauline is a keen instigator of art and cultural events and Andrew takes an active role in developing the business programme; the Board proposes their re-election.

There are two people standing for election to the Board as ordinary trustees for the first time. **David Cairns** is returning from a posting at the British Embassy in Tokyo and **Koji Nakamura** is a leader in the Japanese business community in London; both have been pro-active in supporting Japan UK relations. The Board proposes each candidate’s election. Biographical details of all four ordinary trustee candidates are set out in this Appendix.

There are four candidates for election to fill a possible four ordinary trustee vacancies on the Board. Members are therefore asked at the AGM to cast their votes “For” or “Against” each candidate. Members may also select the “vote withheld” option if they do not wish to vote for or against any particular candidate, although a vote withheld in this way is not a “vote” by law and will not be counted in the calculation of the proportion of votes “For” and “Against” a candidate.

We are always looking for new people to be involved with the Japan Society in different capacities, including as committee members and as trustees. We encourage members to let us know if they would like to be more involved. Suggestions of names of people to be considered for committees or for the board should be made to any member of the nominations committee or indeed any member of the board.

Members may vote, as normal, in person at the AGM on 16 June 2010 or by proxy. A proxy form is enclosed in this booklet for this purpose.

Biographical Details of the Ordinary Trustee Candidates 2010

DAVID CAIRNS

David Cairns has been Director of Trade and Investment at the British Embassy in Japan from 2006 to 2010, and will return to the Foreign Office in London from August 2010.

David studied Japanese at Pembroke College, Oxford from 1987-1992, including a one year internship at Barclays in Tokyo, thanks to a grant from the Daiwa Anglo-Japanese Foundation. He worked at Nomura International London before joining the Foreign and Commonwealth Office. He has subsequently had two postings to the Embassy in Tokyo, as well as four years at the UK delegation to the World Trade Organisation (WTO) in Geneva. During his most recent posting to Japan, he has helped secure a number of significant investments from Japanese industry, including Nissan electric vehicle investment in Sunderland, Toyota hybrid vehicle investment in Derbyshire, Mitsubishi Heavy Industry investment in wind power near Newcastle, and Eisai pharmaceutical investment in Hatfield. He has been a member of the Executive Committee of the British Chamber of Commerce in Japan, and he and his team have helped many hundreds of British companies develop business in Japan during the same period.

David is a member for the Campaign for the Protection of Rural England (CPRE) and in 2009 fostered agreement between the CPRE and Japan Tobacco Group to cooperate on the CPRE's anti-litter campaign. He and his children are learning Japanese calligraphy and haiga, and his link with the Japan Society goes back to 1988, when he met his wife-to-be at a Japan Society event at Oxford.

PAULINE CHAKMAKJIAN

Pauline Chakmakjian is a specialist in Occidental and Oriental Freemasonry. She mostly gives lectures on both eighteenth-century English Freemasonry and contemporary Freemasonry in Japan. In 2006, Pauline founded The Japan Room, a salon within the Freemasons' Hall in Covent Garden to promote the culture of Japan through mainly arts-related events. (www.thejapanroom.org.uk)

Since becoming a member ten years ago, Pauline has organized many events on behalf of the Japan Society. Since 2003, she also organizes events as a London Region committee member of the English Speaking Union, a charity that promotes the use of the English language worldwide as well as the art of public speaking. Pauline holds degrees in English Literature, Law (Inner Temple), French and is writing up her PhD in History. She also received a merit scholarship in fine art for drawing and painting during her BA.

Pauline was born in California, but has been based mainly in London since 1996. When she is in Japan she is based in Kyoto and volunteers for the Kyoto International Community House in the elegant arts quarter of Okazaki. Her hobbies include fencing and painting and sometimes piano and riding.

ANDREW FRASER CMG

Andrew Fraser has been the Senior Adviser to Mitsubishi Corporation (Europe and Middle East) since October 2000. He also serves on the Advisory Board of Financial Dynamics International. He has served on the Board of the Japan Society since 2005, and is chair of the Business Group.

His other pro bono commitments include the Council of Chatham House (Royal Institute of International Affairs), the Trust Board of Shakespeare's Globe and the Board of Think London.

For the previous six years (July 1994 – September 2000) Andrew served as Chief Executive of Invest UK – the sole Government body marketing the whole of the UK to international investors – during which time the stock of UK inward investment more than doubled. Prior to joining Invest UK, Andrew enjoyed an extensive career in international advertising as Executive Vice President and Director of Business Development for Saatchi and Saatchi Worldwide, and latterly as CEO for Europe for Dentsu Company.

Andrew was born in Kuala Lumpur, Malaysia in 1950. He was educated in the UK, graduating from the University of Sussex School of English and American Studies, and on scholarship programmes at Harvard School and UCLA in North America.

KOJI NAKAMURA

Koji Nakamura is Managing Director of Mitsui & Co. Europe Holdings Plc as well as a Senior Executive Managing Officer and Chief Operating Officer for Mitsui's EMEA Business Unit.

Koji joined Mitsui in 1973 upon graduation from Keio University's School of Science and Technology, with a Masters Degree from their Department of Applied Chemistry. His successful career at Mitsui has so far spanned more than 37 years. During this time he has had considerable overseas experience with postings to Iran, Germany, The Netherlands and the United Kingdom.

At Mitsui's Headquarters in Japan, Koji has held various roles which focused on Speciality Chemicals and Plastics internationally. In 2009, while Head of Mitsui's Osaka office, he was promoted to his current position.

Koji is a very keen and able golfer, and in addition to holding various directorships, he is a Deputy Chairman of The Nippon Club and President of The Japanese Chamber of Commerce and Industry.

Mitsui & Co is a donor to the Japan Society and member of the President's Circle.

please detach here and return to the Japan Society

THE JAPAN SOCIETY

PROXY FORM for the ANNUAL GENERAL MEETING 2010

I/We, being a member of The Japan Society, hereby appoint the Chairman of the meeting (see note 3)/
..... as my/our proxy to vote for me/us at the Annual General Meeting of The Japan Society to be held on Wednesday, 16 June 2010 and at every adjournment thereof.

Name (please print)

Category of membership [] Individual [] Family [] Corporate

Name of corporate member (if applicable)

Signature

Dated 2010

Instructions to Proxy

Please indicate with an "X" in the boxes below and overleaf how you wish the proxy to vote. The Proxy will vote or withhold their vote, at his or her discretion, on (a) any resolution listed below if no instruction is given regarding that resolution and (b) on any other business transacted at the meeting.

Table with 3 columns: For, Against, Vote withheld. Rows include: 1 Receiving the Accounts and the Trustees' Report, 2 Re-appointment of the Auditors, 3 Election/Re-election of Ordinary Trustees.

Notes

- 1 A member of The Japan Society is entitled to appoint a proxy to exercise all or any of his or her rights to attend, speak and vote at a general meeting of The Japan Society.
2 Appointment of a proxy does not preclude you from attending the meeting and voting in person.
3 If you wish, you may delete the words "the Chairman of the meeting" and insert the name of a proxy of your choice.
4 The completed and signed proxy form (and, if relevant, the power of attorney or other authority under which it is signed, or a certified copy of that power or authority) must be received at Swire House, 59 Buckingham Gate, London SW1E 6AJ not less than 48 hours before the meeting or the adjourned meeting or, in the case of a poll, not less than 24 hours before the time appointed for taking the poll.
5 To direct your proxy how to vote on the resolutions mark the appropriate box with an 'X'. If no voting indication is given, your proxy will vote or withhold their vote at his or her discretion.
6 The vote withheld option is provided to enable you to instruct the proxy not to vote on any particular resolution. However, it should be noted that a vote withheld in this way is not a "vote" by law and will not be counted in the calculation of the proportion of votes "For" and "Against" a resolution.

7. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power of authority) must be included with the proxy form.
8. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

Election of Ordinary Trustees

There is a maximum of four vacancies amongst Ordinary Trustees and four candidates to fill those vacancies. The voting will be conducted at the meeting on a poll.

The names of the candidates are listed below (in alphabetical order). Please indicate, by placing an "X" against the names of the relevant candidates, how you wish the proxy to vote on the poll.

Please note:

- You have a maximum of four votes and may vote only once for any particular candidate. You may cast a vote in relation to all or some only of the candidates.
- The vote will be conducted by counting the number of votes cast "For" and "Against" each candidate.
- The "Vote withheld" option is provided to enable you to instruct the proxy not to vote for any particular candidate. However, it should be noted that a vote withheld in this way is not a "vote" by law and will not be counted in the calculation of the proportion of votes "For" and "Against" a candidate.
- If you cast a vote for fewer than four candidates and do not wish the proxy to have discretion to cast the remainder of your votes in relation to the remaining candidates, please place an "X" in this box.

CANDIDATES

	For	Against	Vote withheld
1 David Cairns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Pauline Chakmakjian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Andrew Fraser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Koji Nakamura	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>