

Charity registration number 1063952

Company registration number 03371038 (England and Wales)

THE JAPAN SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023



THE JAPAN SOCIETY

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THE JAPAN SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Patron	HRH The Duke of Gloucester, KG, GCVO, GCSI, SSI, FRIBA
President	HE The Japanese Ambassador
Vice Presidents	Daisuke Mototani Yukinobu Nakano Tom Osborne Akihiko Takada
Honorary Vice-Presidents	Shin Ebihara Hiroaki Fujii Haruko Fukuda OBE Keiichi Hayashi Sadayuki Hayashi Hiroshi Kitamura Yasumasa Nagamine Yoshiji Nogami Christopher Purvis CBE Viscount Trenchard Koji Tsuruoka David Warren KCMG
Officers and Trustees (as at 31 March 2024)	Bill Emmott, Chairman Martin Hatfull, Deputy Chairman Hiroshi Matsuura, Vice Chairman Nigel Wellings, Hon Solicitor Satoru Yoshida, Hon Treasurer Sue Hudson, Hon Editor Jenny White, Hon Editor Stephen Barber Yoko Dochi Tim Harding Emma Hickinbotham Helen Macnaughtan Yasuyuki Okazaki Neil Riley Julie Rogers Pernille Rudlin Clare Weaver Nick Woodford Rie Yoshitake
Chief Executive and Company Secretary	Dr Michael Rivera King
Charity number	1063952
Company number	3371038
Principal address	13/14 Cornwall Terrace London NW1 4 QP
Auditors	Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT

THE JAPAN SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The Trustees have adopted the provisions of accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2020.)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Japan Society is a company limited by guarantee and as such is governed by its Memorandum and Articles of Association. It is a registered charity.

The members of board who served during the year were:

Bill Emmott – Chairman

Martin Hatfull – Deputy Chairman

Hiroshi Matsuura – Vice Chairman

Satoru Yoshida- Hon Treasurer

Nigel Wellings - Hon Solicitor

Sue Hudson – Hon Editor

(Resigned ordinary trustee and appointed Hon Editor, 8 September 2023)

Jenny White – Hon Editor

(Appointed 8 September 2023)

Stephen Barber

Yoko Dochi

Tim Harding

Emma Hickinbotham

Tadaharu Iizuka

(Resigned 11 September 2023)

Helen Macnaughtan

Yuuichiro Nakajima

(Resigned 8 September 2023)

Yasuyuki Okazaki

Neil Riley

Julie Rogers

Pernille Rudlin

Clare Weaver

Nick Woodford

(Appointed 8 September 2023)

Rie Yoshitake

Appointment of Trustees

As set out in the Articles of Association, the board of The Japan Society consists of a Chairman, up to two Vice-Chairmen, up to four appointed officers, two ex officio Trustees (one additional Vice-Chairman, the deputy head of mission at the Japanese Embassy, and one ordinary Trustee, a member of the Japanese Embassy) with up to 20 Trustees in total.

Vice Chairmen are elected annually by the board from their number. It is also the board which appoints the four officers to cover the roles of solicitor, treasurer, editor and librarian. There is no maximum term to these four appointments, but any appointments should be re-confirmed every three years. The board has the right but no obligation to appoint Vice-Chairmen, solicitor, treasurer, editor and librarian.

All other members of the board (with the exception of the two ex officio Trustees from the Embassy) are elected for a term of three years. At the end of the first term, Trustees may stand for re-election for a second three-year term. No one may serve as an ordinary Trustee for more than six consecutive years.

Bill Emmott will step down at the end of 2024, having served as Chairman for six years. At the Annual General Meeting in 2024, Martin Hatfull, Tim Harding, and Julie Rogers will be standing down having served on the board for six years. Four trustees, Stephen Barber, Yoko Dochi, Emma Hickinbotham, and Helen Macnaughtan will be standing down at the end of a three-year term, with all eligible for re-election.

The board meets at regular intervals in order to provide strategic direction and to monitor and review the activities of the Society. It met four times in 2023. Meetings were primarily in-person meetings with provision for trustees to join remotely if necessary. The day-to-day running of the Society was carried out by the permanent staff under the leadership of Michael Rivera King, who reports to the Chairman and the board. Michael was supported by a team of paid staff. The activities of the Society are organized by the office, with support also provided by activity group sub-committees, which meet on an ad hoc basis and whose members are volunteers. *Japan in Your Classroom* volunteers support the society in running our popular school visit programme while other volunteers provide support in delivering public-facing outreach events, including the Japan Matsuri.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

A nominations committee reviews the skills that are required on the board from time to time and the succession policy, making recommendations to the board on possible future appointments. The following skills / interests have been identified as particularly relevant to The Japan Society and are represented on the current board: the arts; the Japan-related business community; culture, academia, school education and outreach; fundraising. The board in turn makes proposals to the members of the Society in advance of the Annual General Meeting. The recommendations for election at the forthcoming Annual General Meeting are detailed in the papers for the Annual General Meeting. The role of the board and the organization's expectations of its board members are discussed with new Trustees prior to their election.

Pay Policy

The pay of staff is reviewed by a remuneration committee and normally increased in accordance with average earnings. In view of the nature of the charity, the Trustees benchmark against pay levels in other similar organizations. Remuneration is also reviewed where job descriptions are changed significantly.

All Trustees give of their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in notes 11 and 23 to the accounts.

Risk Management

The audit, risk, and governance committee (which for the 2023 accounts comprises Martin Hatfull, Clare Weaver, and Nick Woodford), along with the Honorary Treasurer, considers the accounts and the performance of the auditors before review by the chair and the board. The committee meets at least three times a year and reports to the board. These reports cover the major risks to which the Society is exposed and the systems established to mitigate this risk. A Risk Management Register is maintained and formally reviewed by the board.

OBJECTIVES AND ACTIVITIES

Mission

The Society's objects as stated in its Memorandum of Association are:

- a) to promote learning and advance education in the subject of and with regard to Japan;
- b) to promote the study of Japan and its people in all their aspects, traditional and modern, and to make the results of such study more accessible to the general public;
- c) to promote the study of Britain and its culture by Japanese people and to further educational exchanges between Britain and Japan.

Review of Activities

The board regularly reviews the Society's activities to ensure that its key objectives are being met as well as to confirm their continuing relevance. The Trustees are mindful of the Charity Commission guidance on public benefit and consider this when reviewing the Society's activities during the year and in planning future charitable activities.

The vision that drives the Society's annual programme of activity is the enhancement of understanding of Japanese life and culture and of links between the UK and Japan. This informs all areas of the programme, whether direct school-focused education initiatives; lectures and seminars for the general public and business leaders; events introducing aspects of the culture of both countries; opportunities for people to meet in more informal settings; our communications work for members and the broader public; or the provision of small grants or other support of Japan-related projects that are organized by others.

In this context, the Society strives to ensure that a significant element of its activity is accessible to an audience beyond its membership. Many events are open to non-members, while the schools education programme and the small grants scheme extend throughout the UK. Reduced membership fees for students and those under 25 years of age are set in order to encourage participation by the next generation, who will take the UK-Japan relationship forward in the coming years.

ACHIEVEMENTS AND PERFORMANCE

The Japan Society staff are organised into teams, spanning education, events, membership and partnerships, communications and publications, and administration. The Japan Society appointed a new Chief Executive, Dr Michael Rivera King, in June 2023.

The Society is profoundly grateful to companies and individuals who support it in realising its mission. These partners share its belief in the importance of promoting a good mutual understanding between the UK and Japan. This financial support is essential for the Society to realise its objectives and allows it to ensure that price is not a barrier to people wishing to engage. The majority of the Society's schools education services are provided free of charge; membership of the Society is not a prerequisite to using these services. Further, anyone may join the Society's mailing list to learn more about Japan and many events are open to non-members at no or low cost.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

The Society paused its small grants programme in 2023 for budgetary reasons. The Society hopes it will be possible to restart it during 2024 as it is an important way of supporting events organized by others which are in furtherance of the Society's objectives and which provide opportunities for new audiences across the UK to gain understanding of Japan.

Education

The education programme has been developed out of a belief in the value to young people in the UK of growing up with an awareness and understanding of Japan and its culture. In addition to historical and business reasons for learning about a key international partner, there are more general benefits of broadening horizons and raising aspirations. Through its activities for schools, the Society supports teachers who may have limited experience of Japan themselves in providing these opportunities for their students. Activities in 2023 included:

- **Sixth-Form Day**
 - Description: A free one-day course, designed to give sixth-form students an insight into Japan through lectures and practical workshops.
 - Impact: Hosted by SOAS, University of London, and in collaboration with Ritsumeikan University, the event had 127 attendees from 28 different schools, with representation from 13 universities, the Japanese Embassy, and the Japan Foundation.
 - Note: In 2024 the focus will shift from 'experience Japanese culture' to 'Studying Japanese at university and subsequent career paths'.
 - **Japan In Your Classroom**
 - Description: Japanese volunteers visit primary and secondary schools to introduce aspects of Japanese life and culture and share Japan-related skills.
 - Impact: Visits to 20 schools across the UK, 9 for the first time, reaching 1,350 students.
 - Testimonials:
 - "The children enjoyed the sessions with the origami and calligraphy activities very much. They had been reading Kensuke's Kingdom and were fascinated by the culture. It was a great opportunity for them to learn from experts like you about the history, language, and culture before we start our project on Japan next term."
 - "Thank you so so much again for such a sensational session this afternoon! The children learnt so much and obviously had the best time. They loved the Japanese numbers activity and are very excited about starting their Japan topic and learning from your activity chest resources!"
 - "The session you delivered was extremely engaging and informative. The children learnt a great deal and appreciated seeing some real items of Japanese culture, such as the clothing. The quizzes were a great idea and highly motivational. The children enjoyed the origami and many were delighted to take home their 'helmets' to show family. Thank you for managing the children so professionally and keeping them on task and eager to learn more!"
 - **Loan Resources**
 - Description: Free scheme providing loans of cultural items and artefacts to schools to support teaching about Japan in the classroom.
 - Impact: This reached 28 schools and organisations across the UK, 22 for the first time, and approximately 4,000 students. This was a large increase from 2022.
 - **Downloadable Resources for Teachers**
 - Description: Free online lesson resources and activities available to all to make teaching about Japan accessible.
 - Impact: In the 2023 calendar year, these resources were downloaded 1,750 times from TES (the Times Education Supplement), reaching over 52,500 students, in addition to downloads from the Society's website.
 - **Teacher Training Courses**
 - Description: Various teacher training programs aimed at facilitating educators introducing Japan to their classrooms.
 - Impact: Highlights of 2023 include a six-week Soroban course for teachers, introducing how to use it in the classroom.
 - **Japan Youth Collective**
 - Description: Initiative for 16-19 year olds who would otherwise not be able to access programming like this to discover more about Japan, meet new people, learn new skills and work on a final event to inspire others.
 - Impact: There were 11 sessions in 2023, working with Taiko drummers, Yosakoi dancers, and Shamisen and Min'yo performers.
 - Funded by Japan House London Trust and the Great British Sasakawa Foundation
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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

- Testimonials:
 - “I really loved doing these activities that I'd never be able to take part in without JYC. For example, the sushi making workshop was so fun and engaging, especially because I'd never of had the opportunity to take part otherwise. I've loved meeting new people and have actually met up with some outside of sessions. I feel confident and heard within the sessions which I really value. Overall, I've loved it!”
 - “I liked learning about how Japanese stereotypes are portrayed in the media and how it differs from how the majority of people live.”
 - “I'm less afraid to talk to people I don't usually speak to. With JYC, I have noticed that I stutter less as I feel more confident and comfortable because I know that my opinion is being heard and understood.”
- Haiku Contest
 - Description: The Society runs JAL Foundation's bi-annual Haiku contest for the UK. We promoted this in 2023 for judging in 2024.
 - Impact: Over 800 entries from 46 schools and over 200 individuals, up from 32 schools and 140 individuals.
- Express Yourself 2023 (North-East Festival of Languages and Culture)
 - Description: Supporting an online event celebrating languages and cultures in North East England and its connections with the world.
 - Impact: 50 registrations, from 34 schools, 3 community groups, and 13 individuals, reaching 1,020 students, the majority new to Japan.
- Projects funded by a grant from The Embassy of Japan
 - Impact: In 2023 we bought new calligraphy equipment for the loan resources, developed new video resources, and downloadable resources for teachers.

Events

The Society held 75 events in 2023, attended by over 45,000 people. Of these events, 50 were held in-person with 25 online. The events programme was divided into those focused on Arts and Culture, Business, Lifestyle, and Special Events. In addition, we held our monthly lecture series, film club, book club. Finally, our bilingual public speaking club and Japanese Conversation Group thrived.

Collaborators included The Embassy of Japan, UK-Japan 21st Century Group, Nomura, Deloitte, JCCI UK, BDO, Asia Society Japan, London Business School, Japan 400, Hayward Gallery, The Prince Akatoki Hotel, Willis Tower Watson, and Japan Exchange Group.

Among the guest speakers in the first quarter of the year were HE Julia Longbottom CMG, British Ambassador to Japan, who used the Ambassador's annual lecture to brief on the state of UK Japan relations, Yuriko Koike, Governor of Tokyo, who spoke on The City of Tokyo as a Financial and Tourist Centre, and Sir Paul Tucker, former Deputy Governor of the Bank of England, who spoke on Operating in a Time of Global Discord.

Highlights in the second quarter included Hiromi Yamaji, of Japan Exchange Group, who spoke on Addressing the Challenges for the Japanese Economy, our annual golf tournament, and joining the Institute of Directors for a Japan-UK Symposium Celebrating the 150 years of Iwakura Mission.

The summer saw the return of The Japanese Garden Community Day in Hammersmith, a Private Tour with Professor Simon Kaner of Stonehenge and their wonderful exhibition on Jomon stone circles in Japan, and our Annual General Meeting, kindly hosted by the Embassy of Japan.

Following a pause in in-person activities due to Covid the Japan Matsuri had a triumphant return to Trafalgar Square this year in the biggest and most successful event to date. Under the umbrella of the Japan Matsuri company, the Sakura Cherry Tree project continued its activities, with some 8,000 trees having been planted to date in public parks and gardens, as well as schools and universities. Other highlights of the end of the year included a joint-lunch with the Japanese Chamber of Commerce and Industry with Lord Mayor Professor Michael Mainelli as guest of honour, Dr Tomohiko Taniguchi speaking on Japan in the World Today and Tomorrow, and the annual Collar Cup golf competition against the JCCI.

The year closed with a wonderful Christmas party, generously hosted by Ambassador Hayashi at The Japanese Embassy, and a conference reviewing The First Period of Japan-British Partnership 1600-1623. Speakers included Sir Tim Hitchens, KCVO CMG, The Rt Hon Greg Clark MP, and Sir David Warren KCMG.

Cultural workshops throughout the year included a New Year's Calligraphy Workshop with Yoko Takenami, a supper club at The Prince Akatoki, and a Woodblock Printing Workshop with Hiroko Imada. We also held private viewings and tours, including of the Hiroshi Sugimoto exhibition at the Hayward Gallery, Entering the Halls of the Chiyoda Palace at the Japanese Gallery, and Enso: Coming Full Circle, with Elena Gileva at the White Conduit Project. Other cultural highlights included an online lecture from Dr Lena Fritsch on Japanese photography since 1945 and a pre-performance talk on Contemporary Ainu Life and Music by OKI.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Smaller, off the record meetings were held for major partners of the Society. These events provided opportunities for those involved in business and government to share ideas and information. During 2023 these featured: Julia Longbottom CMG, who joined members for a dinner following her lecture; and John Noble, Director at the National Cyber Security Centre.

Japan Macro Salon: Bill Emmott with Jesper Koll, in association with Asia Society Japan

- 10 Jan Japan Macro Salon – with Jesper Koll
- 6 Apr Japan Macro Salon – with Jesper Koll and Nobukatsu Kanehara
- 5 Jul Japan Macro Salon – with Jesper Koll and Takako Hikotani
- 2 Oct Japan Macro Salon – with Jesper Koll and Oki Matsumoto

Lecture series

- 28 Sep The Last Ring Home. Film Screening, Talk and Book Signing. Minter Dial at Japan Room, The Freemasons' Hall
- 30 Oct Education in Japan: Still on Top of the World? Peter Cave, at the Swedenborg Society
- 20 Nov Paragons in Print: Exemplary Women in Edo Japan. Mary Redfern, at the Swedenborg Society
- 12 Dec The Double Twelfth Conference: The First Period of Japan-British Partnership 1600-1623. In association with Japan400 at the Embassy of Japan

Japan Society Small Grants

The Small Grants Program was paused in 2023. We hope to restart activities in 2024.

Communication and Publications

The website and regular email notices continued to be important tools for communicating information about the Society and its activities. Alongside Facebook and Twitter we continued to develop our social media presence with active accounts in Instagram and LinkedIn, as well as YouTube.

We are finalising a 'Lockdown Years' Special edition of the proceedings, covering 2020-2022, and published three 'Japan Society Reviews' in 2023 with around 20 reviews.

At the request of the Imperial Household Agency, we are republishing Emperor Naruhito's book 'The Thames and I: A Memoir of Two Years at Oxford' in a private edition.

Financial Review

In 2023 the Society showed a surplus of £21,885. During the year individual and corporate members continued to provide invaluable support through the higher-level giving scheme both for the general mission and for the schools education programme. The following companies and individuals have given support at a level above that of regular membership (minimum amounts for each level are given in brackets):

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Companies

President's Circle (£25,000)

JTI
Mitsubishi Corporation London Branch
Mitsui & Co Europe Plc
Nomura International Plc

Platinum Circle (£17,500)

Itochu Europe Plc
Suntory Europe Limited

Chairman's Circle (£10,000)

*Chugai Pharma Europe Ltd
Mitsubishi UFJ Financial Group

Corporate Patron (£7,500)

*Canon Europe Ltd
Clifford Chance LLP
¶ Ernst & Young LLP
Marubeni Europe plc
*¶ Mitsubishi Electric Europe BV
Mizuho Financial Group
NSK Europe Ltd
SMBC Bank International plc
Sumitomo Corporation Europe Ltd

Corporate Benefactor (£5,000)

Daiwa Capital Markets Europe Ltd
Deloitte LLP
*Eisai Europe Ltd
Honda Motor Europe Ltd
Japan Exchange Group, Inc.
Nikko Asset Management Europe Ltd
*NYK Group Europe Ltd
SoftBank Group International
Takeda UK Ltd
Tata Consultancy Services

Corporate Donor (£2,000)

Allen & Overy LLP
BDO LLP
*Central Japan Railway Company
*Greenback Alan LLP
Japan Airlines Co Ltd
*"K" Line (Europe) Ltd
Mitsubishi Heavy Industries Europe Ltd
Mitsui Sumitomo Insurance Group
*NEC (Europe) Ltd
NTT Data UK
Out-Sourcing Incorporated UK
PWC Services Ltd
Ricoh (Europe) plc
Sompo Japan Insurance Inc
Tokio Marine HCC

All or part of the donation from companies marked with an asterisk () has been designated in support of the schools education and small grants programmes. Those with a pilcrow sign (¶) have given their support through a five year agreement.*

Individuals

Principal Benefactor (£1,000 +)

Stephen and Kimiko Barber
Midoriko Nakajima and Martin O'Neil
Akihiro Tsuchiya

Benefactor (£500)

Martin and Noriko Barrow

Principal Donor (£250)

James Noble
Geoffrey Paull
Heidi Potter
David Powers
Christopher and Phillida Purvis
Larry Stone
Adrian Thorpe
Kent Yamada

Donor (£100)

Mark Allsup
Clive Bradley
Stephen Codrington
Sandra Elmes
Robin Fox
Lydia Gomersall
Sue Hudson
Keiko Itoh
Anne Kaneko
Kathleen Kimura
Jim McCafferty
Janusz Mondry
David Mytton
Charles Pridgeon
Pernille Rudlin
Roland Saam
Megumi Spivey
Mark Tate
Tim Wong
Elisabeth Wright

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Reserves

In the current uncertain economic climate, the board has reviewed its reserves policy and has decided that it should continue to maintain reserves sufficient for 9 – 12 months' expenditure, excluding any designated funds. Funds have been designated in respect of known maintenance costs, digitalisation of books, and investment, as outlined in note 20. As at 31 December 2023, the value of unrestricted reserves less tangible fixed assets and designated funds was £278,015. The cash reserves are held on deposit.

Plans for the future

The Japan Society's chair and trustees have worked closely with the Chief Executive, Dr Michael Rivera King on a three-year strategy and the annual plan for 2024. This aims to further increase the impact of The Japan Society's education work and further improve our programming for members and partners. To this end The Japan Society has re-organised staff responsibilities to, changed our CRM system, and introduced quarterly themes for events and activities. The Society has also launched a third category of membership, for 'Charity and Institutional' members, with the aim of better serving members outside the large cities and engage with a younger audience.

In addition to serving as Secretariat to the UK-Japan 21st Century Group, The Japan Society has been appointed as Secretariat to the British-Japanese All-Party Parliamentary Group. A celebratory lunch to relaunch the group was held in the Houses of Parliament on March 12th 2024 with 50 parliamentarians and business leaders.

Although in a stronger financial position at the start of 2024, the Society needs to raise significant funds to further its mission of promoting the UK-Japan relationship and deepening understanding. Against a background of continued economic uncertainty the role of members and donors has never been more important in supporting the Society's work. Nor has the work of the Society ever been more critical, with strong UK-Japan ties, codified in the Hiroshima Accord, central in the economies and societies of both nations.

On behalf of the Board

Satoru Yoshida - Hon. Treasurer

Dated:

THE JAPAN SOCIETY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees, who are also the directors of The Japan Society for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE JAPAN SOCIETY

Opinion

We have audited the financial statements of The Japan Society (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

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INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE JAPAN SOCIETY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatements due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing the risks of material misstatement in respect of irregularities, including fraud, the audit engagement team made enquiries of management, and those charged with governance, regarding the procedures relating to identifying, evaluating and complying with;

1. laws and regulations and whether they were aware of any instances of non-compliance;
2. detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
3. the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Companies Act 2006, employment and tax law and regulations and data protection regulations. We performed audit procedures to detect non-compliance, which may have a material impact on the financial statements. These included reviewing financial statement disclosures and evaluating advice received from internal management. There were no significant laws and regulations we deemed as having an indirect impact on the financial statements.

The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments and evaluating the business rationale in relation to any significant, unusual transactions and transactions entered into outside of the normal course of business.

Revenue recognition was also identified as a significant risk which could lead to a material mis-statement due to fraud or error. Audit procedures performed included but were not limited to performing walk through tests to identify the control procedures in place and once an understanding of the sales process was gained, a substantive test was carried out using a sample basis to ensure all sales existed and were complete in the accounts. Cut off testing was also performed to ensure sales were recorded in the correct period.

THE JAPAN SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF THE JAPAN SOCIETY

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Darren Harding ACA, FCCA, DChA (Senior Statutory Auditor)
Richard Place Dobson Services Limited

Chartered Accountants
Statutory Auditor

.....

1-7 Station Road
Crawley
West Sussex
RH10 1HT

Richard Place Dobson Services Limited are eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Current financial year

		Unrestricted funds general 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes					
<u>Income and endowments from:</u>						
Subscriptions and donations	3	315,206	-	71,996	387,202	339,292
Events	4	21,328	-	2,260	23,588	29,012
Investments	5	10,031	-	-	10,031	1,374
Other incoming resources	6	24,396	-	636	25,032	23,467
Total income		370,961	-	74,892	445,853	393,145
<u>Expenditure on:</u>						
Raising funds	7	6,947	-	-	6,947	6,385
<u>Charitable activities</u>						
Membership and publications	8	148,636	-	-	148,636	126,616
Events	8	134,657	-	4,321	138,978	164,376
School education	8	58,665	-	72,182	130,847	129,004
Small grants	8	2,218	-	450	2,668	13,345
Total charitable expenditure		344,176	-	76,953	421,129	433,341
Total resources expended		351,123	-	76,953	428,076	439,726
Net gains/(losses) on investments	13	-	4,108	-	4,108	-

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Net incoming/(outgoing) resources before transfers	19,838	4,108	(2,061)	21,885	(46,581)
Gross transfers between funds	(290,000)	290,000	-	-	-
Net outgoing resources	(270,162)	294,108	(2,061)	21,885	(46,581)
Other recognised gains and losses					
Valuation loss on library	-	-	-	-	(219,117)
Net movement in funds	(270,162)	294,108	(2,061)	21,885	(265,698)
Fund balances at 1 January 2023	555,326	32,984	4,462	592,772	858,470
Fund balances at 31 December 2023	285,164	327,092	2,401	614,657	592,772

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Prior financial year

		Unrestricted funds general 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
<u>Income and endowments from:</u>					
Subscriptions and donations	3	296,861	-	42,431	339,292
Events	4	26,455	-	2,557	29,012
Investments	5	1,374	-	-	1,374
Other incoming resources	6	22,913	-	554	23,467
Total income		347,603	-	45,542	393,145
<u>Expenditure on:</u>					
Raising funds	7	6,385	-	-	6,385
<u>Charitable activities</u>					
Membership and publications	8	126,616	-	-	126,616
Events	8	159,472	-	4,904	164,376
School education	8	93,929	-	35,075	129,004
Small grants	8	5,435	-	7,910	13,345
Total charitable expenditure		385,452	-	47,889	433,341
Total resources expended		391,837	-	47,889	439,726
Net gains/(losses) on investments	13	-	-	-	-

THE JAPAN SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Net incoming/(outgoing) resources before transfers	(44,234)	-	(2,347)	(46,581)
Gross transfers between funds	130,883	(130,883)	-	-
Net outgoing resources	86,649	(130,883)	(2,347)	(46,581)
Other recognised gains and losses				
Revaluation of tangible fixed assets	-	(219,117)	-	(219,117)
Net movement in funds	86,649	(350,000)	(2,347)	(265,698)
Fund balances at 1 January 2022	468,677	382,984	6,809	858,470
Fund balances at 31 December 2022	555,326	32,984	4,462	592,772

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE JAPAN SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	15		7,149		11,447
Investments	16		294,108		-
			<u>301,257</u>		<u>11,447</u>
Current assets					
Debtors	17	55,150		34,302	
Cash at bank and in hand		345,432		637,684	
		<u>400,582</u>		<u>671,986</u>	
Creditors: amounts falling due within one year	18	(87,182)		(90,661)	
Net current assets			313,400		581,325
Total assets less current liabilities			<u>614,657</u>		<u>592,772</u>
Income funds					
Restricted funds	19		2,401		4,462
<u>Unrestricted funds</u>					
Designated funds	20	327,092		32,984	
General unrestricted funds		<u>285,164</u>		<u>555,326</u>	
			612,256		588,310
			<u>614,657</u>		<u>592,772</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
S Yoshida
Trustee

.....
B Emmott
Trustee

Company Registration No. 03371038

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

The Japan Society is a private company limited by guarantee incorporated in England and Wales. The registered office is 13/14 Cornwall Terrace, London, NW1 4QP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees have considered a period of at least 12 months from the date of these accounts and are confident that The Japan Society is a going concern.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes and relate to the value of the library. The designated fund includes a revaluation reserve relating to the restatement of rare books to market value.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants - where entitlement is not conditional on the delivery of a specific performance by the charity, grants are recognised when the charity becomes unconditionally entitled to the income.

Subscriptions are credited to the Statement of Financial Activities in respect of the year to which they relate.

Fundraising income includes event income and income for courses and resources. This income is included in the year in which it is receivable, which is when the charity becomes entitled to the resource.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Investment income includes interest receivable and is included in the accounts when the charity becomes entitled to the income

Other incoming resources includes the sale of books and royalties. This income is included when the risks and rewards of ownership are passed from the charity to the buyer.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office and governance costs which support membership and publications, events, school education and small grant activities. These costs have been allocated and apportioned to the various charitable activities. A percentage basis has been used to apportion the support costs to the charitable activities.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of fundraising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees.

1.6 Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Fixtures, fittings & equipment	20-33% Straight Line
--------------------------------	----------------------

All assets costing more than £500 are capitalised.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.11 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.12 Employee benefits

The costs of short-term employee benefits are recognised as a liability and as an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.14 Foreign exchange

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

1.15 Debtors, Cash and Creditors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably results in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

3 Subscriptions and donations

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	288,317	71,996	360,313	268,741	42,431	311,172
Membership fees	26,889	-	26,889	28,120	-	28,120
	<u>315,206</u>	<u>71,996</u>	<u>387,202</u>	<u>296,861</u>	<u>42,431</u>	<u>339,292</u>

4 Events

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Events income	<u>21,328</u>	<u>2,260</u>	<u>23,588</u>	<u>26,455</u>	<u>2,557</u>	<u>29,012</u>

5 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Interest receivable	<u>10,031</u>	<u>1,374</u>

6 Other incoming resources

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Publication and sale of books	936	-	936	967	-	967
Office services income	15,960	636	16,596	14,446	554	15,000
Secretariat income	<u>7,500</u>	<u>-</u>	<u>7,500</u>	<u>7,500</u>	<u>-</u>	<u>7,500</u>
	<u>24,396</u>	<u>636</u>	<u>25,032</u>	<u>22,913</u>	<u>554</u>	<u>23,467</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

7 Raising funds

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
<u>Fundraising and publicity</u>		
Advertising	6,947	6,385

8 Charitable activities

	Membership and publications 2023 £	Events 2023 £	School education 2023 £	Small grants 2023 £	Total 2023 £	Total 2022 £
Staff costs	98,801	55,259	78,778	-	232,838	206,950
Other costs	89	35,530	17,389	-	53,008	88,163
	<u>98,890</u>	<u>90,789</u>	<u>96,167</u>	<u>-</u>	<u>285,846</u>	<u>295,113</u>
Grant funding of activities (see note 9)	-	-	-	450	450	7,910
Share of support costs (see note 10)	46,162	44,718	32,182	2,058	125,120	121,204
Share of governance costs (see note 10)	3,584	3,471	2,498	160	9,713	9,114
	<u>148,636</u>	<u>138,978</u>	<u>130,847</u>	<u>2,668</u>	<u>421,129</u>	<u>433,341</u>
Analysis by fund						
Unrestricted funds - general	148,636	134,657	58,665	2,218	344,176	385,452
Restricted funds	-	4,321	72,182	450	76,953	47,889
	<u>148,636</u>	<u>138,978</u>	<u>130,847</u>	<u>2,668</u>	<u>421,129</u>	<u>433,341</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

8 Charitable activities

(Continued)

For the year ended 31 December 2022

	Membership and publications £	Events £	School education £	Small grants £	Total 2022 £
Staff costs	78,396	51,455	73,808	3,291	206,950
Other costs	140	66,346	21,677	-	88,163
	<u>78,536</u>	<u>117,801</u>	<u>95,485</u>	<u>3,291</u>	<u>295,113</u>
Grant funding of activities (see note 9)	-	-	-	7,910	7,910
Share of support costs (see note 10)	44,717	43,318	31,175	1,994	121,204
Share of governance costs (see note 10)	3,363	3,257	2,344	150	9,114
	<u>126,616</u>	<u>164,376</u>	<u>129,004</u>	<u>13,345</u>	<u>433,341</u>
Analysis by fund					
Unrestricted funds - general	126,616	159,472	93,929	5,435	385,452
Restricted funds	-	4,904	35,075	7,910	47,889
	<u>126,616</u>	<u>164,376</u>	<u>129,004</u>	<u>13,345</u>	<u>433,341</u>

9 Grants payable

	Small grants 2023 £	Small grants 2022 £
Grants to institutions:		
De La Warr Pavilion Trust	-	1,000
Central Region Schools Trust	-	1,000
83rd Fife Scout Cairneyhill Explorers	-	1,000
Royal Shakespeare Company	-	1,000
Modern Culture Ltd	-	1,000
Other small grants paid to 2 (11) institutions	450	2,910
	<u>450</u>	<u>7,910</u>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

10 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Staff costs	36,851	-	36,851	39,888	-	39,888
Depreciation	4,297	-	4,297	1,353	-	1,353
Establishment Expenses	65,590	-	65,590	66,358	-	66,358
Office Expenses	10,364	-	10,364	7,734	-	7,734
General Expenses	7,690	-	7,690	5,264	-	5,264
Library Maintenance Expenses	328	-	328	607	-	607
Audit fees	-	8,600	8,600	-	8,150	8,150
Bank Charges	-	1,113	1,113	-	964	964
	<u>125,120</u>	<u>9,713</u>	<u>134,833</u>	<u>121,204</u>	<u>9,114</u>	<u>130,318</u>
Analysed between Charitable activities	<u>125,120</u>	<u>9,713</u>	<u>134,833</u>	<u>121,204</u>	<u>9,114</u>	<u>130,318</u>

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

The charity carried indemnity insurance for its trustees, for which a premium of £4,272 (2022: £3,733) was paid.

12 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>7</u>	<u>9</u>
Employment costs	2023 £	2022 £
Wages and salaries	251,624	235,821
Other pension costs	18,065	11,017
	<u>269,689</u>	<u>246,838</u>

The trustees of the Japan Society determined there to be 3 members of key management personnel.

The total employee remuneration of key management personnel of the charity was £86,619 (2022: £88,974)

There were no employees whose annual remuneration was more than £60,000.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

13 Net gains/(losses) on investments

	Unrestricted funds Designated 2023 £	Total 2022 £
Revaluation of investments	4,108	-

14 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

15 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 January 2023	55,271
At 31 December 2023	55,271
Depreciation and impairment	
At 1 January 2023	43,825
Depreciation charged in the year	4,297
At 31 December 2023	48,122
Carrying amount	
At 31 December 2023	7,149
At 31 December 2022	11,447

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

16 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 January 2023	-
Additions	290,000
Valuation changes	4,108
	<hr/>
At 31 December 2023	294,108
	<hr/>
Carrying amount	
At 31 December 2023	294,108
	<hr/> <hr/>
At 31 December 2022	-
	<hr/> <hr/>

17 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Other debtors	22,985	13,693
Prepayments and accrued income	32,165	20,609
	<hr/>	<hr/>
	55,150	34,302
	<hr/> <hr/>	<hr/> <hr/>

18 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	3,094	5,380
Trade creditors	-	5,083
Other creditors	56,235	51,171
Accruals and deferred income	27,853	29,027
	<hr/>	<hr/>
	87,182	90,661
	<hr/> <hr/>	<hr/> <hr/>

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

19 Restricted funds

The funds of the Society include restricted funds. The following are the unexpended balances of such funds:

	Movement in funds			Movement in funds			
	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 1 January 2023	Incoming resources	Resources expended	Balance at 31 December 2023
	£	£	£	£	£	£	£
Education Fund	-	42,985	(42,985)	-	72,631	(72,631)	-
Hammersmith Garden Fund	6,809	2,557	(4,904)	4,462	2,260	(4,321)	2,401
	<u>6,809</u>	<u>2,557</u>	<u>(4,904)</u>	<u>4,462</u>	<u>2,260</u>	<u>(4,321)</u>	<u>2,401</u>
	<u>6,809</u>	<u>45,542</u>	<u>(47,889)</u>	<u>4,462</u>	<u>74,891</u>	<u>(76,952)</u>	<u>2,401</u>

Certain funds are restricted to expenditure relating to schools education and small grants.

The Hammersmith Garden fund represents contributions made specifically for the installation of a new gate and avenue of stone lanterns at the Japanese garden in Hammersmith Park and for activities linked to this. Ongoing activities take the form of events in the Park to highlight the Japanese garden and engage with the local community.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2022	Resources expended	Transfers	Revaluation gains/losses	Balance at 31 December 2022
	£	£	£	£	£
Library	350,000	(219,117)	(130,883)	-	-
Maintenance fund	13,000	-	-	-	13,000
Digitalisation of books fund	19,984	-	-	-	19,984
	<u>382,984</u>	<u>(219,117)</u>	<u>(130,883)</u>	<u>-</u>	<u>32,984</u>

	Balance at 1 January 2023	Resources expended	Transfers	Revaluation gains/losses	Balance at 31 December 2023
	£	£	£	£	£
Library	-	-	-	-	-
Maintenance fund	13,000	-	-	-	13,000
Digitalisation of books fund	19,984	-	-	-	19,984
Investment fund	-	-	290,000	4,108	294,108
	<u>32,984</u>	<u>-</u>	<u>290,000</u>	<u>4,108</u>	<u>327,092</u>

The library fund represents the funds of the charity tied up in the library.

The maintenance fund is an amount set aside to cover the Japan Society's share (20%) of the building maintenance work at 13/14 Cornwall Terrace. This work is stipulated by Crown Estates and carried out on a five year cycle.

The digitalisation of books fund represent the funds set aside for the long term project of scanning in the books so that they can be accessed digitally.

The Investment fund represents the funds that are held in Ruffer AIFM Limited.

THE JAPAN SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

21 Analysis of net assets between funds

	Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 December 2023 are represented by:				
Tangible assets	7,149	-	-	7,149
Investments	-	294,108	-	294,108
Current assets/(liabilities)	278,015	32,984	2,401	313,400
	<u>285,164</u>	<u>327,092</u>	<u>2,401</u>	<u>614,657</u>
	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December 2022 are represented by:				
Tangible assets	11,447	-	-	11,447
Current assets/(liabilities)	543,879	32,984	4,462	581,325
	<u>555,326</u>	<u>32,984</u>	<u>4,462</u>	<u>592,772</u>

22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023 £	2022 £
Within one year	273	273
Between two and five years	821	1,094
	<u>1,094</u>	<u>1,367</u>

23 Related party transactions

Michael Rivera King, who joined as CEO in July 2023 was also a trustee of the Ashinaga Association in the UK during 2023. The Ashinaga Association pay both membership to The Japan Society and for use of office space amounting to £14,620 per year.