

# Japan Society Small Grants Report Form



We are pleased to have been able to support your event/project.

For our records (accounting and audit purposes), would you please complete the form below and return it to us.

## Your Event/Project Summary

Name of the organization (or individual):	REF
Event/Project title:	
Brief summary (please comment on the results, response and the general and wider impact):	
Has the purpose (as described in the application) been achieved?: (yes/no with brief reasons)	
Date(s) from:                      to:	No. people attended:
Name(s) of other supporting organizations and/or sponsors:	

Please attach any relevant material (newspaper clippings, publicity material etc.) that you may have that would help us to understand the impact of the event/project.

Are you happy for us to post details/images of your project on our website?

Yes  No

Signed: ..... Date: .....

**Please return this form to:**

**Small Grants The Japan Society**, 13/14 Cornwall Terrace, London NW1 4QP or email: [grants@japansociety.org.uk](mailto:grants@japansociety.org.uk)